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**OFFICIAL RULES OF THE 2020 QUÉBEC ORGAN COMPETITION  
ORGANIZED BY THE CLAUDE LAVOIE FOUNDATION**

## GENERAL RULES

### 1. Key dates for the 10th Québec Organ Competition

Deadline for registration: December 6, 2019

Announcement of the selection of candidates for the final round: February 2020

Date and place of the final round: Thursday, June 18, 2020, in the Saints-Martyrs-Canadiens church in Québec City, Rue Père-Marquette, Québec (Québec) G1S 3B5, Canada.

### 2. Eligibility

2.1. The Competition is open to candidates who are under the age of **thirty-six (36)** on the date of the final round, who are

- **from Canada**, and who are
  - Canadian citizens, or
  - permanent residents of Canada, or
  - holders of a valid work permit on the date of registration, or
  - students officially enrolled full-time in an educational institution in Canada for the 2019-2020 school year;

OR

- **from the Northeastern US** (states of Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island or Vermont), and who are
  - US citizens, or
  - permanent residents of the US.

The Competition reserves the right to make any necessary decision concerning the eligibility (or non-eligibility) of a candidate in a particular or unique situation (for example, a candidate who plans to move after the deadline for registration but before the Competition) and, in such cases, the decision made by the Competition concerning the candidate's eligibility or non-eligibility will be final and cannot be appealed.

2.2. Candidates who have previously taken part in the Québec Organ Competition may, unless they won First Prize, register for the Competition again provided they still meet the eligibility conditions.

- 2.3. An administrator of the Claude Lavoie Foundation cannot register as a candidate.
- 2.4. A former administrator of the Claude Lavoie Foundation may register as a candidate provided he or she was not a member of the board of directors during the two (2) years preceding the date on which registration for the Competition opens.

### **3. Prizes**

- 3.1. The Québec Organ Competition offers the following prizes:
  - One **First Prize**, the Claude Lavoie Prize, comprising
    - a bursary of fifteen thousand dollars (C\$15,000);
    - three paid professional engagements, offered by the Competition's partners;
  - One **Second Prize** comprising
    - a bursary of seven thousand, five hundred dollars (C\$7,500);
    - one paid professional engagement offered by a Competition partner;
  - One **Third Prize** of four thousand, five hundred dollars (C\$4,500);
  - One **Audience Prize**, the Louise Provencher Prize, of one thousand dollars (C\$1,000).
- 3.2. The First Prize cannot be shared, and the panel of judges is not required to award the First Prize if this is not warranted by the candidates' performances.
- 3.3. The Second and Third prizes may be shared between two candidates considered to be of equal merit.
- 3.4. The Audience Prize may not be shared, but may be awarded in conjunction with another prize.
- 3.5. A certificate from the Québec Organ Competition is presented to all candidates having taken part in the final round, indicating the prize received, if any, and their participation.
- 3.6. No candidate may publicly claim to have received a prize from the Québec Organ Competition unless that candidate effectively received one of the prizes described in article 3.1 of these Rules.

### **4. Registration**

- 4.1. Registration opens on Tuesday, October 1, 2019 and closes on Friday, December 6, 2019. Completed registration forms must be sent electronically to the Québec Organ Competition website ([www.quebecorgancompetition.com](http://www.quebecorgancompetition.com)), or sent by registered, traceable mail to the Competition administration at:

Québec Organ Competition  
C. P. 20020, succ. Belvédère  
Québec (Québec) G1S 4Z2, CANADA

Incomplete registration forms, or forms sent after December 6, 2019, will be rejected.

4.2. Each candidate's registration must include:

- the official registration form, duly completed, available on the Competition website;
- for **candidates from Canada**, a clear photocopy of the candidate's
  - birth certificate, or
  - Canadian passport, or
  - Canadian citizenship certificate or permanent resident card, or
  - passport AND valid Canadian work permit
  - passport AND proof of full-time enrolment in a Canadian educational institution at the post-secondary level during the 2019-2020 school year;
- for **candidates from the US**, a clear photocopy of the candidate's
  - valid US passport, or the candidate's US Green Card and passport, AND
  - proof of residence in one of the states listed in article 2.1 (driver's licence or public utility bill);
- the registration fee of one hundred dollars (C\$100) paid in the form of:
  - a certified cheque or postal order made out to the Claude Lavoie Foundation;
  - an on-line credit card payment via PayPal (using the link on the Competition website).The registration fee must be paid at registration and is not refundable. The net amount must be the amount payable to the Competition.
- a professional, high-resolution colour photograph of the candidate (in jpg or png format);
- a short résumé in French or English (maximum of 200 words);
- a full-length résumé in French or English listing the educational institutions attended by the candidate and the candidate's organ teachers;
- an audio recording (in wav or high-quality mp3 format) of the program for the elimination round. The recording must meet the requirements of section 6 of the Competition Rules, and must be accompanied by a statement of authenticity;
- the candidate's program for the elimination round and final round, clearly specifying the title and opus number of each piece, the composer's name and dates, and the edition used.

The Competition reserves the right to verify the information provided or to require further details.

4.3. All the documents and other items submitted with the registration form will remain the property of the Claude Lavoie Foundation and will be stored confidentially.

## STAGES IN THE COMPETITION

### 5. Elimination round

- 5.1. All Competition candidates must take part in the elimination round, and must make and submit an audio recording of the best possible quality (in wav or high-quality mp3 format), transferred using the on-line form on the Competition website, or sent via [www.wetransfer.com](http://www.wetransfer.com) to the address [info@quebecorgancompetition.com](mailto:info@quebecorgancompetition.com). Only recordings sent electronically will be accepted.
- 5.2. The digital recording must include only the candidate's performance of the pieces required for the elimination round, as listed in the registration form, and must not contain any other sound (spoken words or acoustic cues) allowing the candidate to be identified.

5.3. A program element must contain no editing; each required piece or part of a piece is considered to be a program element. The program elements may be recorded on different organs. A witness other than the candidate must sign the statement of authenticity in the space provided on the registration form, indicating that each program element in the recording was performed by the candidate and has not been edited. A failure to comply with these conditions will lead to the rejection of the candidate's registration.

5.4. **Program for the elimination round**

Each candidate must select and perform four pieces, one from each of the following categories:

- A work from the "French Classical" period (between 1550 and 1800);
- A work by Johann Sebastian Bach;
- A work from the Romantic period;
- A work written after 1940 in a clearly contemporary style.

The music making up the program and the recording must last no longer than fifty (50) minutes. The pieces must appear in the recording in the order shown above, and cannot be pieces that will be performed again in the final round.

5.5. To ensure that candidates remain anonymous during the elimination round, the Competition administration will assign each candidate a confidential code and mark it on the recording when it is received. The confidential code will be used for the file created by the Competition for each candidate.

5.6. Once the registration period has closed, the Competition administration will give each member of the panel of judges for the elimination round a copy of the recording provided by each candidate.

5.7. At the end of the elimination round, each member of the panel of judges will, individually, provide the Competition administration with a list ranking the candidates by order of merit, using the confidential candidate codes. The results will be compiled by the Competition administration. A maximum of five (5) candidates will be invited to take part in the final round. If a candidate withdraws, the Competition may invite the next candidate from the list, by order of merit.

5.8. The results of the elimination round will be announced in February 2020 and sent by e-mail to the candidates selected by the Competition administration. A candidate who fails to respond to the invitation to take part in the final round before the date specified in the communication from the Competition will be disqualified.

5.9. The names of the finalists will then be made public by the Competition.

6. **Final round**

6.1. The final round of the Québec Organ Competition will take place in public on the great organ in the Saints-Martyrs-Canadiens church in Québec City. The organ's specification is available on the Competition website.

**6.2. Program for the final round**

Each candidate must present a program that includes all of the following:

- One work by J. S. Bach selected from among:
  - *Prelude and Fugue in D major*, BWV 532
  - *Fantasia and Fugue in G minor*, BWV 542
  - *Prelude and Fugue in A minor*, BWV 543
  - *Prelude and Fugue in E minor*, BWV 548
- One work by J. S. Bach selected from among:
  - *Trio Sonata No.2 in C minor*, BWV 526: any two movements
  - *Trio Sonata No.3 in D minor*, BWV 527: any two movements
  - *Trio Sonata No.5 in C major*, BWV 529: any two movements
- Works selected by the candidate that are by at least two or three (2 or 3) different composers and reflect a stylistic range:
  - they must be different from the works performed by the candidate for the elimination round;
  - they must not be works already listed above for the final;
  - they may be played as a group or interspersed with the other works on the program.

The program as a whole must not exceed 60 minutes, including pauses between pieces. The final order of the program must be confirmed by the date specified in communications between the Competition administration and the candidates invited to appear in the final round. The construction of the program will be a criterion for the judges' assessment.

- 6.3. Each candidate may be assisted by one (1) person of the candidate's choice, who may not be the candidate's teacher or an administrator or employee of the Claude Lavoie Foundation.
- 6.4. Candidates may play from scores, and may choose their edition. Candidates selected for the final round must provide a copy of the scores for the works on their program, in the same edition as the edition used for their performance.
- 6.5. Before the final round, each candidate will be entitled to no more than six (6) hours' practice time on the organ used for the Competition. The dates and times of the practices will be scheduled by the Competition administration at an appropriate time. However, all the candidates may, in agreement with the Competition, schedule no more than two (2) practice hours on the day preceding the final round.
- 6.6. The order in which the candidates play will be determined by a random draw conducted by the Competition administration, in the presence of the finalists, in the days leading up to the final round.
- 6.7. On the day of the final round, each candidate will have access to the organ fifteen (15) minutes before his or her scheduled performance time.
- 6.8. The Québec Organ Competition may make any arrangements it deems appropriate for the recording, archiving and broadcasting, via radio, television or internet, of the candidates' performances during the final round, and the candidates will not be able to claim any right or fee as a result. The recordings and their physical support medium will remain the property of the Claude Lavoie Foundation, and the candidates waive their copyright over such recordings.
- 6.9. The candidates in the final round must make themselves reasonably available for media activities (interviews, videos, promotional meetings) in connection with the Competition.

- 6.10. The announcement of the results, followed by the presentation of the prizes, will take place after the last finalist has performed and after the panel of judges has completed its deliberations in the Saints-Martyrs-Canadiens church in Québec City. The finalists are required to be present for the prize-giving ceremony. If applicable, the Competition will assess the reason for the candidate's non-participation in the prize-giving ceremony and may, if it considers it appropriate and at its sole discretion, apply a penalty ranging from the non-reimbursement of the participant's expenses to the withdrawal of the prize awarded, if any.

## **7. Transportation and lodging**

- 7.1. The Competition will pay, for each candidate invited to play in the final round,
- the cost of a two-way trip to Québec City, calculated either as:
    - the cost of a return trip by air from the international airport closest to the candidate's place of residence within the area of eligibility for the Competition (Canada and the Northeastern US), if located more than 500 km/310 miles from Québec City. The Competition will pay the cost of a return ticket, economy class, to Québec City;
- OR
- the cost of public transportation by bus or train, or at the rate of C\$0.40 per kilometre if the candidate travels to Québec City by car, from his or her place of residence. The amount paid by the Competition cannot exceed a total of C\$500 for a return trip by ground transportation.

Every air trip must be approved by the Competition, and the supporting documents for the claim must be submitted in order to obtain a refund.

- the cost of transportation by taxi from the point of arrival in Québec City (bus/train station or Jean Lesage international airport) to the place of lodging;
- the cost of lodging in Québec City, breakfast included, for the duration of the final round (determined according to each candidate's situation), at the place selected by the Competition or selected by the candidate, up to a maximum of C\$100 per night;
- a per diem allowance of forty dollars (C\$40).

A candidate who withdraws after a ticket is issued, or who cancels or changes a ticket, must bear the associated costs and reimburse the Québec Organ Competition.

## **ASSESSMENT OF CANDIDATES**

### **8. Panel of judges**

- 8.1. A separate panel of specialist judges will be formed for the elimination round and the final round.
- The panel for the elimination round will consist of three (3) judges, including
    - at least one (1) judge from the province of Québec, but from outside the Québec City region;
    - at least one (1) judge from outside the province of Québec.
  - The panel for the round will consist of five (5) judges, including
    - at least one (1) judge from the Québec City region;
    - at least one (1) judge from the province of Québec, but from outside the Québec City region;
    - at least one (1) judge from outside the province of Québec.
- 8.2. A member of the board of directors of the Claude Lavoie Foundation cannot be a judge

- 8.3. For the final round, the board of directors of the Claude Lavoie Foundation will designate a person to chair the panel of judges, who will not be a member of the panel but will be present solely to ensure compliance with the defined procedure. The chair will not vote or participate actively in the panel's deliberations, except for questions involving Competition procedure.
- 8.4. The Competition will see to the replacement of any member of the panel of judges who withdraws, on the understanding that the position may remain vacant if no replacement can be found, or may be filled by a person who does not necessarily meet the criteria set out in article 8.1 for the person originally appointed.
- 8.5. The decision by the panel of judges is made on the basis of the procedure defined by the Competition; the decision is final and cannot be appealed, and in no way engages the liability of the Claude Lavoie Foundation, its board of directors, or the Québec Organ Competition.

## **UNDERTAKINGS AND PENALTIES**

### **9. Undertakings by candidates**

- 9.1. Each candidate, by registering for the 2020 Québec Organ Competition and submitting a duly completed and signed registration form,
  - declares that he or she is aware of these Rules, agrees with them and undertakes to comply with them;
  - undertakes to respect any decision made by the Competition to ensure the proper conduct of the Competition;
  - certifies that the recording submitted is authentic and that all the requirements of the Competition has been respected.

### **10. Application of the rules**

The Québec Organ Competition alone is authorized to apply these Rules, and may take any measure it considers appropriate to ensure compliance with the Rules. Its decisions are final and cannot be appealed.